

**SCOTT SOIL AND WATER CONSERVATION DISTRICT**  
**February 11<sup>th</sup>, 2009**

Meeting convened at 8:00 a.m.

Members present: Paul Krueger, Ewald Gruetzmacher and Linda Brown. Jim Fitzsimmons and Jim Schwingler were not present.

Others present: Shelly Tietz, Pete Beckius, Katundra Shears, and Tim Wilson

Motion by Paul Krueger second by Linda Brown to approve the minutes of January 14<sup>th</sup>, 2009. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve the treasurer's report as read, subject to audit, pay the bills submitted totaling \$178,476.37 (ck #16017-16055). Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Staff report given by Pete Beckius. The Joint Powers Agreement for the Landscape Specialist Program was approved by the AMSWCD.

Emily Javens reviewed the Leadership Institute Training that she attended in January in Alexandria.

The State Revolving Loan Committee met to review the Annual Report and discuss the current program with new members, Linda Brown, Scott SWCD Supervisors and Tom Wolf, Scott County Commissioner. Motion by Paul Krueger second by Linda Brown to approve the State Revolving Fund Loan Committee's recommendations to send the Annual Report to the Department of Agriculture and not request any new funds. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve the 2009 Work Plan for Scott Soil and Water Conservation District. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Linda Brown and second by Paul Krueger to continue with the Poster/Essay/Video contest in Scott County and have prizes as follows: 1<sup>st</sup> Place: \$40.00, 2<sup>nd</sup> Place: \$25.00; 3<sup>rd</sup> Place: \$20.00; Essays: 1<sup>st</sup> Place: \$40.00, 2<sup>nd</sup> Place \$25.00; Murals: 1<sup>st</sup> Place: \$50.00, 2<sup>nd</sup> Place \$30.00; Video's: 1<sup>st</sup> Place: \$50.00, 2<sup>nd</sup> Place: \$35.00. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Pete reviewed with the board the corrected Personnel Report from January 8<sup>th</sup>, 2009 to change Emily Javens to Grade 12, Step 1 and Dave Rickert is a Step 5, Grade 1. Motion by Paul Krueger second by Linda Brown to approved the amended changes to the Personnel Committee Report. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Linda Brown second by Paul Krueger to change the Scott SWCD Employee Handbook to allow employees to submit requests to transfer their accrued annual leave to the sick leave account of another SWCD employee with a medical emergency. The board will review all requests on a case by case basis for approval. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

The Consumer Price Index for December, 2008 changed 1/10<sup>th</sup> of 1%.

Motion by Paul Krueger second by Linda Brown to approval all SOP's for Pete Beckius, Doug Schoenecker, Scott Schneider, Ryan Holzer, Diane Hrabe, Shelly Tietz and Jaime Rockney. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Linda Brown second by Paul Krueger to approve 2009 SWCD Budget Revision as Scott County decreased the funds that the Scott SWCD receives from Scott County by \$12,000.00. In order to balance the budget, an increase of \$12,000.00 will be taken from the Scott SWCD reserves. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Pete reviewed that the University of Minnesota is proposing to have an initiative in promoting land contact for biomass production. They are looking for support for education and to facilitate meetings to sell biomass for production. The Scott SWCD would want to be in charge with the initiating efforts in Scott County. Motion by Ewald Gruetzmacher second by Paul Krueger to write a letter of support to the University of Minnesota for this BioMass Initiative. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Pete reviewed a change in the Vermillion River JPO contract. The change states that when the Scott SWCD does work in the Vermillion River that the Vermillion JPO is acknowledged for the work that was done.

Motion by Paul Krueger second by Linda Brown to approve the following Scott WMO Filter Strip contracts: Roger Dubbe, FS09-06 for \$11,628.00; Clifford Ebert, FS09-05 for \$2,425.00; Cedar Ridge Farms, Inc., FS09-04 for \$12,577.00; Kenneth Chlan, FS09-01 for \$5,100.00; Joyce Osborn, FS09-02 for \$36,909.00 and James Giesen, FS09-03 for \$4,653.00. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Ewald Gruetzmacher second by Linda Brown to approve Dan Kreuser, Scott WMO Cost Share Amendment #1 to increase the cost share amount by \$542.20. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve the following Scott WMO Cost Share Final Payments: Dan Kreuser, WMO 08-02 for \$5,964.20; Timothy O'Loughlin, WMO 08-12 for \$3,103.00 and return \$197.00 back into the account and Alan Perry, WMO #06-11 for \$2,425.00. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve City of Belle Plaine, Scott WMO Cost Share Amendment #3 to increase cost share by \$2,085.00 due to increases costs. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve the District Cooperator Agreements for Steve Brehm, Don Barry, Ronald Breckner and George Pecholt. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Linda Brown second by Paul Krueger to approve the District Escrow Agreement for George Pecholt. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve the following FY2009 State Cost Share contracts:

- Steve Brehm, contract #09-07 for a Well Decommission Project. The estimated eligible cost is \$1,000.00 with the maximum state cost share allowable of up to 50% of the estimated eligible costs not to exceed \$500.00. The project is to start by 9/1/09 and be completed by 9/30/09 with Emily Javens as the District Technical Representative.
- George Pecholt, contract #09-06 for a Well Decommission Project. The estimated eligible cost is \$1,000.00 with the maximum state cost share allowable of up to 50% of the estimated eligible costs not to exceed \$375.00. The project is to start by 6/1/09 and be completed by 6/30/09 with Emily Javens as the District Technical Representative.

Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Ewald Gruetzmacher second by Linda Brown to approve subscriptions to the Belle Plaine, Jordan and New Prague newspapers for 2009. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve the following NPEAP Projects:

Don Barry Project, Scott SWCD for \$2,020.00; Menke Family Partnership Project, Scott SWCD for \$150.00 and Orrin Kruschke Project, Scott SWCD for \$1,840.00. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve signature on NPEAP contracts on behalf of the Association Soil and Water Conservation District for Orrin Kruschke Project and Don Barry Project. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Linda Brown second by Paul Krueger to approve the following training requests:

- Water Resource Monitoring Professional in St. Paul on February 19<sup>th</sup> for Jaime Rockney at a cost of \$25.00.
- Biomass Field Day in Morris on March 19<sup>th</sup> for Ryan Holzer and Dave Rickert for a cost of \$20.00 each.
- 2009 Certified Crop Advisor in Elrose on March, 13 for Scott Schneider for \$6.00.
- 2009 Annual Meeting for Renewable Energy and Wildlife Management in Mankato on February 11<sup>th</sup>, and 12 for Dave Rickert for \$95.00.

Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Katundra Shears reviewed with the Board of Supervisors the NRCS Contribution Agreement for 2009. The district has a balance remaining of \$2,682.50.

Motion by Paul Krueger second by Linda Brown to approve \$500.00 to purchase promotional items for the Scott SWCD. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

A University of Minnesota student contacted Scott County requesting to work hours needed for an internship. The district will be utilizing her for a couple of days starting February 16 to determine if Wetland Replacement Plans are in compliance. Motion by Ewald Gruetzmacher second by Paul Krueger to approve reimbursing her for mileage while determining if the Wetland Replacement Plans are in compliance. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Motion by Ewald Gruetzmacher second by Paul Krueger to approve Conservation Plans for Ken Chlan and Gregory Harris. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0

Tim Wilson, Assistant State Conservationist of Field Operations for NRCS, reviewed with the Board of Supervisors the Farm Bill.

Motion by Linda Brown second by Paul Krueger to adjourn the meeting. Ayes: Krueger, Gruetzmacher and Brown. Nays: 0 The next meeting will be held on Wednesday, March 11<sup>th</sup>, 2009.