

SCOTT SOIL AND WATER CONSERVATION DISTRICT
January 13, 2010

Meeting convened at 8 a.m.

Members present: Paul Krueger, Linda, Brown, Jim Fitzsimmons, Jim Schwingler and Ewald Gruetzmacher

Others present: Troy Kuphal, Katundra Shears and Diane Hrabe

Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve the minutes of December 9, 2009. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve the treasurer's report as read, subject to audit, and pay the bills submitted totaling \$108,048.80 (Checks #16453 to #16474). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Troy Kuphal gave the staff report, highlighting the recent Living Snow Fence program proposals and the strategies and plan for the targeted landowner meetings to be held in January and February. He explained that the District has a goal of 320 landowner contacts.

In election of officers, motion by Paul Krueger, second by Jim Schwingler, to nominate and re-elect Ewald Gruetzmacher as Chairman - Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0; motion by Jim Fitzsimmons, second by Linda Brown, to nominate and re-elect Paul Krueger as Vice Chairman - Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0; motion by Jim Fitzsimmons, second by Linda Brown, to nominate and re-elect Jim Schwingler as Secretary-Treasurer - Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Troy Kuphal gave the Personnel Committee Report. First, he reported on the Standard of Performance (SOP) reviews with staff that were completed on December 30, 2009. Motion by Paul Krueger, second by Jim Schwingler, to accept the SOP reviews, along with step and grade increases for staff, as presented. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Troy Kuphal shared the Personnel Committee's recommendation to hire Angie Hong as the new Water Resource Education Coordinator. Motion by Jim Schwingler, second by Linda Brown, to offer the position to Hong. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Troy also asked the supervisors to review proposed policy changes before the February meeting, at which time they will be voted on. No action taken at this time.

Motion by Linda Brown, second by Jim Schwingler, to authorize Shelly Tietz to set up a State Revolving Fund (SRF) meeting. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Jim Fitzsimmons, to designate Valley Bank in Jordan as the 2010 Depository Institution. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons, second by Linda Brown, to approve the signatures of Troy Kuphal, Ewald Gruetzmacher and Jim Schwingler on the Hometown Bank entity authorization contract. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Paul Krueger, second by Jim Schwingler, to authorize Troy Kuphal to attend the January 27 Open Meeting Law Workshop (\$75 fee). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Jim Fitzsimmons, to authorize Scott Schneider to attend the January 13 2010 Winter Crops Day (\$30 fee). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Linda Brown, to authorize Scott Schneider to attend the January 5 2010 Research Update (\$45 fee). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Paul Krueger, to authorize Ryan Holzer and Willie Peters to attend the March 11-12 MECA Conference (\$550 fee for both). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Paul Krueger, second by Jim Schwingler, to approve a NPEAP equipment contract from Scott SWCD for a \$150 carrying case for the Trimble 5600 accessories (cables, prism and TSC2). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Paul Krueger, to approve the NPEAP equipment contract from Dakota SWCD for WinnSLAM computer software for \$320). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Jim Fitzsimmons, to approve the NPEAP contract from Chisago SWCD for a lined waterway and outlet project for Gloria Borek for \$5,000. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons, second by Linda Brown, to approve 2010 compensation time for staff for the following standing events: Belle Plaine Showcase, 4 hours (one staff member); New Prague Czech Expo, 4 hours (one staff member); Jordan Showcase, 4 hours (one staff member); Prior Lake Expo, 3 hours (one staff member); Shakopee Expo, 2 hours (one staff member); Scott WMO Tour, 6 hours total (three staff members); Tree Program, 12 hours total (three staff members); Targeted Landowner Meetings, 20-30 hours total (five staff members); Living on the Land, 5 hours (one staff member) (Pete didn't recommend doing again); Stormwater Steering Committee, 4 hours (one staff member); and City to Farm Tour, 4 hours (one staff member). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve the 2010 Scott SWCD Board of Supervisors meeting schedule, with all monthly meetings held from 8 to 10 a.m. on the second Wednesday (January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Paul Krueger, second by Jim Schwingler, to authorize two staff members, including Troy Kuphal, and any or all supervisors to attend the 2010 Legislative Briefing Day at the Capitol on February 17, 2010. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve the Prior Lake/Spring Lake Agreement for Consulting Services. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Linda Brown, to approve the Joint Storm Water Education Program Agreement. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Linda Brown, to approve the Lower MN River Watershed District Water Well Monitoring and Technical Assistance Agreement. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Linda Brown, to approve the FY2010 State Cost-Share Contract payment of \$375 for Steve Nelson, State Cost-Share Contract #09-11, well decommission project. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons, second by Paul Krueger, to approve the Scott WMO cost-share contract for technical assistance for Luke Friendshuh, contract #09-61, grassed waterway. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve the three Scott WMO final payments for Richard Krentz' rock tile inlet projects, contract #09-29 for \$1,200, (Krentz-Oldenburg); Richard Krentz, contract #09-40 for \$1,500, (Krentz-Scanlon); Richard Krentz, contract #09-41 for \$1,950, (Krentz-Krentz). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Linda Brown, to approve the Scott WMO final payment for the Don Barry grade stabilization project, contract #09-43 for \$365. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Paul Krueger, second by Jim Schwingler, to approve the District Cooperator Agreements for Alan Novotny and LaJune Zellmann. Ayes: Krueger, Fitzsimmons, Schwingler and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler, second by Linda Brown, to approve the 2010 Standard Mileage Rate of 50 cents, a decrease of 5 cents). Ayes: Krueger, Fitzsimmons, Schwingler and Gruetzmacher. Nays: 0.

Members of the Richard Krentz Family of Belle Plaine are the January Land Stewards of the Month.

In other business, on a motion by Jim Schwingler, second by Linda Brown, the board approved the expenditure of up to \$6,000 (\$1,500 District money) for the work station, laptop and LCD projector for the new Water Resource Education Coordinator and the revamping of Dave Rickert's work station. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

Motion by Linda Brown, second by Jim Schwingler, to adjourn the meeting at 9:25 a.m. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0.

The next meeting will be Wednesday, February 10, 2010, at 8 a.m.