

**SCOTT SOIL AND WATER CONSERVATION DISTRICT**  
**October 14, 2009**

Meeting convened at 8:00 a.m.

Members present: Paul Krueger, Linda Brown, Jim Fitzsimmons, Jim Schwingler and Ewald Gruetzmacher.

Others present: Shelly Tietz, Pete Beckius and Katundra Shears.

Motion by Jim Fitzsimmons second by Linda Brown to approve the minutes of September 9, 2009. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Jim Schwingler to approve the treasurer's report as read, subject to audit, pay the bills submitted totaling \$76,552.46 (ck #16338-ck#16364). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Staff report given by Pete Beckius. Pete would suggest that the district not participate in Rural Living Workshops offered in 2010 as there was low participation this year.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve State Cost Share Native Buffer contract for Scott County Parks and Trails, NB #54 for a Critical Area Stabilization project. The estimated cost of the project is \$58,100.28 with FY2008 Native Buffer Cost Share allowable for this project is up to 75% of the estimated or eligible project costs, not to exceed \$41,909.00. The start date is July 15, 2010 and the completion date is August 1, 2010 with Scott Schneider as the Conservation Technical Representative. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Paul Krueger to approve \$1,000.00 for NACD dues for 2010. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

At the Metro Meeting on September 30<sup>th</sup>, 2009, the Metropolitan Conservation District Board approved the recommendations from the Managers Meeting. The administration fee for the NPEAP fiscal agent is \$5,000.00 which was outlined in the BWSR contract. Discussion was held on the Landscape Restoration Program. The Scott SWCD used 428 hours but will not be charged for the 28 additional hours that were used. The Scott SWCD had committed to 400 hours in 2009. It was unclear at the Metro Meeting how staff will be paid in the next couple of months for the Landscape Restoration Program. Discussion was held on the NPEAP funds that were set aside for the Landscape Program being used for salaries but no motion was made at the Metro meeting. In March the Anoka Conservation District will receive \$400,000 for staff for a Landscape Restoration Program and \$600,000 for projects. These funds cannot be used toward the existing Landscape Restoration Program.

Motion by Paul Krueger second by Linda Brown to approve Dave Rickert attend the 2009 BWSR Academy on November 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> in Brainerd for a cost of \$105.00 for the workshop plus lodging. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Discussion held on the Children's Water Festival Proposal. The Children's Water Festival has been held the last 12 years. A proposal has been made to form a JPA and purchase liability insurance for the Children's Water Festival. The Children's Water Festival has the funds to cover the cost of the liability insurance.

Pete reviewed the Education Coordinator Proposal where Scott SWCD would hire a Scott County Joint Storm Water Education Coordinator. An agreement has been drafted with several MS4 communities in

Scott County for a 3 year period and the Scott SWCD would be the host. The members of the Scott County Joint Storm Water Education Program would jointly fund this position and receive services. The agreement has been sent to all the members to commit the funds and sign the contract. Pete will wait for 100% commitment from all the members of the Scott County Joint Storm Water Education program before proceeding. Motion by Paul Krueger second by Jim Fitzsimmons to accept the Scott County Joint Storm Water Education Program agreement per all the participants' commitment. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Jim Schwingler to approve a letter of support to nominate Scott County for the 2009 County Conservation Award through the Association of Minnesota Counties. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Diane provided the Board of Supervisors an update on Outdoor Education Day. Approximately 1,100 students participated in the event along with 91 teachers/chaperons and 38 volunteers. This year the district had 13 schools participate. Minnesota Valley Electric provided funds so the students would receive milk at one of the stations and they donated the wood chips they were used to surround the trails.

An update was given on the Scott WMO screening committee. 17 applications were submitted for review. Sixteen applications were recommended for approval. Approximately \$420,000 has been encumbered in 2009 under the Scott WMO Cost Share Program.

Motion by Jim Schwingler second by Linda Brown to approve Willie Peters attend a Civil 3D Fundamentals Training on October 6-8 for a cost of \$1,050.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve NPEAP projects for Scott Buck, Chisago SWCD for a Wetland Restoration project for \$6,300.00 and Doug Kes, Scott SWCD for an Ag-Waste Storage Facility project for \$6,560.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve Emily Javens attend Construction Installer Recertification on October 22, 2009 at a cost of \$115.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Working Lands Initiative contracts for Peter Larson, contract WLI1 for \$10,800.00 and Willis Miller, contract WLI2 for \$60,300.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve half of the staff and supervisors to attend the MASWCD convention in Duluth on December 7<sup>th</sup> and 8<sup>th</sup>. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Paul Krueger to sign the Minnesota Association of Soil and Water Conservation Districts 2009 Resolution Ballot. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Linda Brown to schedule a Personnel Committee Meeting on October 28<sup>th</sup>, 2009 to review applications for the District Manager position, and November 10<sup>th</sup>, 2009 for interviews. The meeting on October 28<sup>th</sup>, 2009 to screen applications is open to all board members. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Lind Brown to approve changing the Board Meeting Date in November from November 11<sup>th</sup> to November 18<sup>th</sup>, 2009. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve hiring a website designer to update the Scott Soil and Water Conservation District's website with cost not to exceed \$5,000.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve James Maiser invoice for the 2008 audit for \$2,250.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Jim Schwingler to approve the following District Escrow Agreement: Clifford Ebert, Ray Wittl, Chris Hagen. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve the following Scott WMO Filter Strip Payment: Mark Holzer, 1<sup>st</sup> half filter strip payment for contract #FS08-13 for \$787.00; Mary Dvorak, 2<sup>nd</sup> half filter strip payment for contract FS06-11 for \$1,585.00; Francis Weldon, 1<sup>st</sup> half filter strip payment for FS09-30 for \$1,287.00; Mark Hentges, one time filter strip payment for contract FS06-18 for \$998.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwinger second by Linda Brown to approve the Scott WMO final payments for John Marks, contract WMO 09-43 for \$407.00 and Walerion Plonski, contract WMO 09-47 for \$64.00 and return \$600.00 back into the 2009 Scott WMO Cost Share account. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

The Land Steward of the Month is Bisek Brothers Partnership.

Motion by Linda Brown second by Paul Krueger to approve staff and supervisors to attend the MASWCD Area IV meeting in Rogers on November 12, 2009. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve submitting an application for the Minnesota Conservation Corps to provide services to install willow and dogwood into impending banks to restabilize. The Scott SWCD staff would identify where these trees would be installed. Ryan Holzer would supervisors this project. Ayes: Krueger, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve Conservation Plans: David Mayer, Joseph Picha, Nancy Hartmann, Elmer Koepp, Al J Becker Irrevocable Family Trust. Ayes: Krueger, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Linda Brown to adjourn the meeting. Ayes: Krueger, Schwingler, Brown and Gruetzmacher. Nays: 0

The next meeting will be held on Wednesday, November 18<sup>th</sup>, 2009 at 8:00 a.m.

