

**SCOTT SOIL AND WATER CONSERVATION DISTRICT**  
**September 9, 2009**

Meeting convened at 8:00 a.m.

Members present: Paul Krueger, Linda Brown, Jim Fitzsimmons, Jim Schwingler and Ewald Gruetzmacher.

Others present: Shelly Tietz, Pete Beckius and Katundra Shears.

Motion by Jim Fitzsimmons second by Paul Krueger to approve the minutes of August 12, 2009. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Jim Schwingler to approve the treasurer's report as read, subject to audit, pay the bills submitted totaling \$94,277.82 (ck #16293-ck#16337). Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Staff report given by Pete Beckius.

The Personnel Committee meeting was held on August 31, 2009 to develop a timeline and set criteria for the hiring of the Scott SWCD Manager. Pete Beckius will be retiring at the end of the year. Motion by Paul Krueger second by Linda Brown to approve the recommendations of the Personnel Committee. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve comp time for City to Farm Tour on Saturday, September 26, 2009. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve comp time for Pete Beckius to attend the Township Association Meeting. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Pete updated the Board of Supervisors on the Scott County Resource Coordinator Meeting. Several MS4 communities in Scott County are interested in entering into a contract to for 3 years and provide funding for the Scott SWCD to hire an Education Coordinator. The coordinator would provide services to meet Federal and State educational requirements. By October 1<sup>st</sup>, 2009 a proposal will be ready for the committee to review and each community will decide how much funding they are able to provide for this position. The Scott WMO will use their educational funds for this position. Pete will continue to keep the board of supervisors updated.

The MASWCD 2009 resolution packets were distributed to the Board of Supervisors to be completed by the October's board meeting.

Motion by Jim Schwingler second by Jim Fitzsimmons to approve Emily Javens to attend the Land Conservation & Clean Water Summit on September 24<sup>th</sup> and 25<sup>th</sup> for approximately \$120.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve the 2010 Nursery Stock License. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Pete reviewed the Metropolitan Conservation District's Managers Meeting. Discussion was held on the statutory insurance requirements required for contractors providing services for the NPEA program. A

recommendation was made to annually send an engineering registration form which will include contact information and proof of statutory insurance requirements that will remain on file for one year. The insurance waivers will not have to be obtained upon execution of each contract. Also discussed was requiring one bid for projects that bid under \$10,000 and two bids for projects that bid over \$10,000.00. The managers also discussed that the local soil and water conservation district will require an escrow if they deem it necessary and the MCD will not required escrows on projects. Also recommended was eliminating the scoring on applications. The managers would like the fiscal agent to add additional information to the open project spreadsheet to include when a project will lose the funds that were encumbered. Chris Lord, Anoka Conservation District, reviewed with the managers that ACD received one million dollars for a Landscape Restoration Program, where \$750,000 can be used to implement projects and \$350,000 can be staff time. These funds need to be used in the metro area. These funds cannot be used to fund the MCD's Landscape Restoration Program.

Motion by Jim Fitzsimmons second by Linda Brown to authorize Jim Schwingler to sign the Landscape Restoration Program JPA. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Jim Schwingler to approve submitting a NPEAP Equipment Request to the Metropolitan Conservatin District to purchase a Geodometer to be located in the northern part of the metro area for approximately \$25,000.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

The Metro Meeting will be held on Wednesday, September 30<sup>th</sup>, 2009. Pete recommended to the Board of Supervisors that the Scott SWCD reduce their commitment to the Landscape Restoration Program from 600 hours to 400 hours for next year.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the Annual Get Together for Saturday, December 5<sup>th</sup>, 2009 at the Legends Golf Course. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve Jaime Rockney to attend the Minnesota Water Resource Conference on October 26<sup>th</sup> and 27<sup>th</sup> for a cost of \$230.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve District Cooperator Agreements for Casey Acres, Inc., Borchardt Family Farms, Luke Friendshuh and Matt Kallsen. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the following FY2010 State Cost Share Contracts:

Mark Dawald, State Cost Share Contract #10-01 for a Streambank Stabilization Project. The estimated eligible cost is \$9,900.00 with the maximum state cost share allowable of up to 75% of the estimated eligible costs not to exceed \$1,856.00. The project is to start by December 15<sup>th</sup>, 2010 and be completed by December 31, 2010 with Emily Javens as the District Technical Representative.

Theresa McDaniel, State Cost Share Contract #10-02 for a Well Decommission Project . The estimated eligible cost is \$1,000.00 with the maximum state cost share allowable of up to 50% of the estimated eligible costs not to exceed \$375.00. The project is to start by November 15, 2009 and be completed by November 30, 2009 with Emily Javens as the District Technical Representative.

Cliff Ebert, State Cost Share Contract #10-03 for a Grassed Waterway Project. The estimated eligible cost is \$2,600.00 with a maximum state cost share allowable of up to 75% of the estimated eligible costs not to exceed \$650.00. The project is to start by December 15, 2009 and

be completed by December 31, 2009 with Douglas Schoenecker as the District Technical Representative.

Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Linda Brown to approve Harbor Community Church, State Cost Share Amendment #1 on contract #09-17 to approve additional funds for this project. The maximum state cost share assistance is up to 75% of the cost estimate of \$16,400.00 or an increase of an additional \$4,920.00. The total amount approved for this project is \$12,300.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve FY2009 State Cost Share payments for the following: William Kalal, contract #09-13 for \$272.00 and return \$28.00 back into the FY2009 State Cost Share account to be re-encumbered and Joseph Marek, contract #09-14 for \$375.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Paul Krueger to approve Mark Dawald, USFWS Cost Share application #24 for a Streambank Stabilization Project. The estimated cost of the project is \$9,900.00 with a maximum cost share assistance is up to 50% of the estimated eligible costs not to exceed \$1,856.00. The project is to start by December 15<sup>th</sup>, 2010 and be completed by December 31, 2010 with Emily Javens as the District Technical Representative. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Scott WMO Escrow Agreements for Mark Dawald, Theresa McDaniel, Larry Plonski, Myron Simon and Tim O'Loughlin. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve Scott WMO Technical Assistance for Myron Simon, contract #09-48. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Paul Krueger to approve the cancellation of Gary Powell, Scott WMO contract #07-15 and return \$5,800.00 back into the 2007 Scott WMO account. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve Scott WMO final payments for Roman Hoofhower, contract FS#09-19 for \$2,000.00 and Joseph Marek, contract FS09-44 for \$375.00. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

The Land Steward of the Month is Nancy Sjoberg.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Conservation Plans for Luke Friendshuh, Kevin Slack and Roy Marschall. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

Katundra Shears, NRCS, reviewed the CSP Program. NRCS held four informal meetings to inform landowners about the program. Approximately ten people attended.

We will bring present a proposal to update the website at the next board meeting.

Motion by Linda Brown second by Jim Schwingler to adjourn the meeting at 9:45. Ayes: Krueger, Fitzsimmons, Schwingler, Brown and Gruetzmacher. Nays: 0

The next board meeting will be Wednesday, October 14, 2009.