



# Scott Soil and Water Conservation District

## REGULAR BOARD MEETING

Wednesday, March 10, 2010 - 8:00 A.M.

7151 West 190<sup>th</sup> Street, Suite 125, Jordan, MN 55352

## MEETING MINUTES

### SWCD Members Present

Ewald Gruetzmacher, Chair  
Paul Krueger, Vice-Chair  
Jim Schwingler, Secretary-Treasurer  
Linda Brown  
Jim Fitzsimmons

### SWCD Staff Present

Troy Kuphal, Staff  
Shelly Tietz, Staff  
Dave Rickert, Staff  
Dan Miller, Staff

### Others Present

Katundra Shears, NRCS

### 1) Call to Order

Chair Guetzmacher called the meeting to order at 8 a.m. A quorum was present.

### 2) Minutes

Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve the minutes of February 10, 2010. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

### 3) Bills

Bills reviewed

### 4) Treasurer's Report

Motion by Paul Krueger, second by Linda Brown, to approve the treasurer's report as read, subject to audit, and pay the bills submitted totaling \$72,179.34 (checks# 16512-#16557). Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

### 5) Reports and Announcements

#### a. **New Staff Introduction-Dan Miller**

Dan Miller, Water Resources Education Coordinator, was introduced to the Board of Supervisors.

#### b. **WCA Coordination Update**

Troy Kuphal has met with 5 out of the 18 LGUs in Scott County to review roles and responsibilities, and to determine what services that each LGU will be needing from the Scott SWCD to help administer Wetland Conservation Act requirements. Troy noted the Scott SWCD will likely serve a different role for each LGU based on the results of his meetings thus far.

#### c. **Tree Program Update**

The trees will be distributed on Friday, April 16, from 7:30-4:30 and Saturday, April 17, from 7:30-10:00 a.m. The district has approximately 2,100 seedlings left to sell.

Motion by Paul Krueger, second by Jim Schwingler, to approve comp time for staff to work above their normal work hours. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

#### d. **Legislative Briefing & Day at the Capitol Update**

Jim Fitzsimmons, Ewald Gruetzmacher, Linda Brown, Emily Javens and Troy Kuphal attended on February 17. Discussion was held on the budget cuts through the State of Minnesota; the Base Grants provided by BWSR will try to be preserved. The Wetland Conservation Act Enforcement Grant was funded for 2010 but may be cut for 2011.

#### e. **Working Land Initiative & RIM Riparian Buffer Program Presentation**

Dave Rickert provided details of each program. There is \$200,000 of WLI funds available to pursue contracts with landowners for native grass plantings. These funds are available for landowners located in Scott, Rice, Carver, Le Sueur and Dakota counties. Currently five contracts have been approved. The RIM Riparian Buffer Program is a permanent easement program focused on buffering eligible water bodies. Seven applications were sent to BWSR, and three applications were approved and funds encumbered.

#### f. **2010 Town Board Association Town Meeting**

Troy Kuphal noted he would be attending the Annual Spring Town Board Association Meeting on March 20, 2010.

g. **Staff Report**

Target landowners meetings continue to be held by staff. Over the next three months, staff will be preparing to meet with some of the largest operators in Scott County.

**6) Business Items**

a. **2009 Financial Statements**

Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve the 2009 "Statement of Activity and Governmental Fund Revenues, Expenditures and Changes in Fund Balance for the Year Ended December, 31, 2009." Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

b. **2009 Accomplishment Report**

Motion by Linda Brown, second by Jim Schwingler, to approve 2009 Annual Accomplishment Report, as presented. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

c. **Rural Reserve Property Tax Program**

District staff Doug Schoenecker, Willie Peters, Ryan Holzer and Scott Schneider meet qualifications to write Conservation Management Plans for the Rural Preserve Program. Troy Kuphal reviewed proposed program policies with the Board.

Motion by Jim Fitzsimmons, second by Linda Brown, to approve the proposed policy and procedures for the Rural Preserve Program, as presented. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

d. **Grants and Service Agreements**

1. 2010 Metro WCA Enforcement Grant

Motion by Jim Fitzsimmons, second by Paul Krueger, to authorize staff to apply for FY 2010 and 2011 Metro WCA Enforcement Grant and authorize the Chairman to sign the Agreement upon arrival.

2. 2010 Vermillion River Watershed JPO Agreement

Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve FY 2010 Joint Powers Agreement between Vermillion River Watershed JPO and Scott SWCD. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

3. Credit River Township Agreement

Motion by Jim Schwingler, second by Paul Krueger, to approve FY 2010 Agreement Between Credit River Township and Scott SWCD. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

4. 2010 Contribution Agreement with NRCS

Motion by Jim Schwingler, second by Jim Fitzsimmons, to approve FY2010 Contribution Agreement between USDA and Scott SWCD. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

e. **Cooperator Contracts and Agreements**

1. State Cost Share

i. Motion by Jim Schwingler, second by Linda Brown, to approve Todd Lindsey, State Cost Share Contract #10-06 for a Streambank Stabilization Project. The estimated cost of the project is \$20,000, with FY2010 State Cost Share funds of up to 75% not to exceed \$2,000. The project is to start by 12/15/2010 and be completed by 12/31/2010, with Willie Peters as the District Technical Representative. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

2. Scott WMO

i. Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve Scott WMO Cost Share Contract T & A Assistance for City of Prior Lake, contract #SWMO #10-04 for an Innovative-Iron Filter Project. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

Motion by Jim Schwingler, second by Jim Fitzsimmons, to approve the following:

ii. Dan Solheid, Scott WMO Filter Strip contract SWMO #10-01 for \$9,200 on 4.6 acres for 10 years.

iii. Marvin Siemon, Scott WMO Filter Strip contract SWMO #10-02 for \$5,800 on 2.9 acres for 10 years.

iv. Brian Szyzka, Scott WMO Filter Strip contract SWMO #10-03 for \$3,000 on 1.5 acres for 10 years.

Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

v.-vi. Motion by Jim Schwingler, second by Linda Brown, to approve Escrow Agreements for Todd Lindsey and Dave Ethier. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

3. Motion by Jim Fitzsimmons second by Jim Schwingler to approve the following Cooperator Agreements: Todd Lindsey, Dave Ethier, Frances Barten, William McCue, Armin Dahn, Marlys Weilum and Glen Hoffman. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

**f. Purchases**

1. Motion by Jim Schwingler, second by Linda Brown, to approve the purchase of a Laser Jet Printer at an approximate cost of \$225 to replace a staff's broken printer. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0
2. Motion by Jim Schwingler, second by Linda Brown, to approve the purchase of assembled Rain Barrels for an approximate cost of \$57 to be re-sold to residents in Scott County. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0 The district had researched assembling its own Rain Barrels but the cost was comparable to purchasing them finished.

**g. Training**

1. Motion by Jim Schwingler, second by Linda Brown, to approve Shelly Tietz to attend the Administrative Training held in Alexandria on March 30 and 31 at a cost of \$35. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0
2. Motion by Jim Fitzsimmons, second by Jim Schwingler, to approve Dan Miller to attend Stormwater U Education Law Maintenance on April 21 for a cost of \$25. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

**h. Land Steward of the Month**

The Land Steward of the Month is Dave, Jean and Ryan Sticha.

**i. Programs and Policy**

1. Discussion held on the equipment rental program. Fred Breeggemann inquired about dropping and picking up the equipment for the program. Also, Ted Kordner inquired about the Scott SWCD purchasing an additional piece of tillage equipment. By unanimous consent, the Board declined both requests.
2. Discussion held on policy direction of the Feedlot Program. The Board of Supervisors recommends the following:
  - I. Scott Schneider should continue working on the Feedlot Program as he has done in the past.
  - II. Troy Kuphal should schedule an official from MPCA to attend a board meeting to review the Feedlot Program.
  - III. Troy Kuphal to discuss with the watershed administrators in Scott County to determine if they want additional time spent with landowners to evaluate feedlot compliance.
3. Motion by Jim Fitzsimmons, second by Jim Schwingler, to cancel NPEAP application for Clark's Lake and return \$19,986 back into FY2009 NPEAP account to be re-encumbered. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0

**7) Other Business**

There was no other business.

**8) Adjourn**

1. Motion by Jim Schwingler, second by Linda Brown, to adjourn the meeting at 11:15 a.m. Ayes: Krueger, Fitzsimmons, Brown, Schwingler and Gruetzmacher. Nays: 0